








BOLTON FILM OFFICE




LOCATION ACCESSORY HIRE

Bolton Film Office has a range of location accessories available to hire so that you don't have to order them in. All equipment hire is subject to availability.

To make an enquiry about availability and cost, or if you have any other queries please contact filloffice@bolton.gov.uk.

HIRE LIST

ITEM	
<p>Crowd Barrier (2.3m)</p> <p>Quantity: 100 (230m total coverage)</p>	
<p>Crowd Barrier Trolley</p>	<p>Up to 20 crowd barriers can be provided on a single trolley</p>
<p>Gazebos (3m x 3m)</p> <p>NB: Each gazebo comes with: 3x side walls 4x 13kg (52kg) cast iron leg gazebo weights Has various Bolton branding</p>	
<p>Telescopic, Aluminium, Centre Pole Parasol (4m Square)</p> <p>NB: Each parasol weighs 36kg and comes with 4 x 30kg (120kg) concrete weights</p>	
<p>Picket Fencing (1.8m / 6ft)</p>	
<p>Picket Posts</p>	<p>2 posts required for 1 fence panel</p>
<p>Metal Wicker Chairs</p>	
<p>Round Café Tables (800mm)</p>	
<p>Square Flip-Top Café Table (600mm)</p>	

	
Trestle tables (1.8m / 6ft)	
Walk Through Barrier	

Collection and return is the responsibility of the hirer; however delivery and collection is available upon request, cost is £66.00 per hour each way.

***All costs are excluding VAT**

Please note, in use of any of the equipment, you must consider the following:

Risk Assessments

As the filming/production organiser, you're required by law to protect your employees, and others, from harm.

The minimum you must do is:

- identify what could cause injury or illness at your event (hazards)
- decide how likely it is that someone could be harmed and how seriously (the risk)
- take action to eliminate the hazard or, if this isn't possible, control the risk

Assessing risk is just one part of the overall process used to control risks at your event.

Competent People

You must get help from a competent person to enable you to meet the requirements of health and safety law in use of the equipment.

A competent person is someone who has sufficient training and experience or knowledge and other qualities that allow them to assist you properly in using this equipment. The level of competence required will depend on the complexity of the situation and the help you need.

You may also need to consult health and safety representatives in good time on the arrangements for competent help.

Think particularly about the weight and size of the equipment you are using for your event and any technical support you may require on use of electrical equipment.